CONGRESSMAN SCOTT TIPTON
UNITED STATES SERVICE ACADEMY
NOMINATION APPLICATION PACKET

Please take a moment to look through this packet to ensure it contains the following items:

1) Letter from Congressman Tipton
2) Instructions and Guidelines
3) Nomination Process Fact Sheet
4) US Service Academy Contact Information
5) Application for Nomination
6) Three Recommendation Forms

If this package is missing any of the above-listed items, please call Brian McCain, Academy Nominations Coordinator, at (719) 542-1073 immediately.

Dear Applicant,

Thank you for your interest in attending one of our distinguished United States Service Academies in 2018. I look forward to working with you and am pleased to have you as a candidate for nomination in Colorado's 3rd Congressional District.

All application material, correspondence, and questions should be sent to:

Congressman Scott Tipton
c/o Brian McCain, Academy Nominations Coordinator
503 N. Main Street, Ste. 658
Pueblo, CO 81003
(719) 542-1073 Office
(719) 542-1127 Fax
E-mail address: Brian.McCain@mail.house.gov

Please review the enclosed Instructions and Guidelines for specific instructions, important dates, and other information vital to completing the application process.

In addition to applying for a congressional nomination, you must also contact the admissions offices or visit the websites of the Service Academies you would like to attend and initiate the admissions process separately with them. I have enclosed their respective contact information for your convenience.

It is important to remember that, should you receive a nomination from my office, it only serves as a recommendation to the academies. The academies must still then choose to offer you an appointment. It is important that you apply through every available means to give yourself the best chance at receiving a nomination. Therefore I urge you to also apply through the offices of both of Colorado's United States Senators.

Best wishes and good luck as you begin your journey down this exciting path!

Sincerely,

Scott Tipton
Member of Congress

INSTRUCTIONS AND GUIDELINES FOR 3RD CONGRESSIONAL DISTRICT SERVICE ACADEMY APPLIACANTS

The following items must be submitted by the October 6th, 2017 deadline in order for you to be considered for a nomination from this office:

1. A completed application form. When filling out the form, please type or print neatly in all capital letters.
2. A recent photograph.
3. A 600 word-maximum essay, addressed to Congressman Tipton, explaining your reasons for pursuing a nomination to an academy.
4. Three letters of recommendation, one of which must come from either your high school principal or guidance counselor, and none of which can come from a family member.
5. An official copy of your high school and/or your current higher education transcript. Your GPA and class rank must be included for this to be considered a valid transcript.
6. When you take the SAT or ACT, you must direct them to send an official copy of your score report to this office. Codes for this office are as follows:

   SAT code # 0672 ACT code # 7302

Only candidates who are academically qualified and have submitted all the required application material will be interviewed. **It is solely your responsibility to confirm the status of your file with the Academy Nominations Coordinator**. You will receive an e-mail notifying you when your file is complete. Should any of your contact information change during the application process it is vital you keep this office updated with the new information.

THE DEADLINE FOR SUBMITTING A COMPLETE APPLICATION IS OCTOBER 6th, 2017. YOU WILL NOT BE INTERVIEWED IF YOUR FILE IS INCOMPLETE.

If you submit all materials on time and qualify academically, you will be scheduled for an interview with a nomination board sometime in late November or December.

All materials should be sent to:
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CONGRESSMAN SCOTT TIPTON'S ACADEMY NOMINATION PROCESS FACT SHEET

You must satisfy all the following conditions in order to be eligible for a nomination to a United States Service Academy:

- You must be at least 17 but not yet 23 years old on July 1st of the year you want to enter
- You may not be married or pregnant and you must have no legal obligation to support a child or children
- You must pass a physical aptitude test and be medically qualified
- You must be of excellent moral character
- The majority of students accepted into the academies are in the top 20% of their class, with higher than average test scores in Math and English
- Our office recommends a minimum of 25 in every section in the ACT or 550 in each of the three SAT sections to even begin to be competitive with other applicants in this office
- Students who receive nominations / appointment offers are active at school and in their community, and hold some leadership roles in sports and other extracurricular activities

REMEMBER…

I am generally able to nominate 10 young adults per year to a vacancy at each academy.

My nomination serves as a recommendation only; the Service Academies look at the list of qualified individuals I have nominated and make appointments based on their individual standards.

You should also be pursuing nominations through Colorado's two United States Senate offices to give yourself a better chance of receiving a nomination. For more information you can contact Senator Gardner's office at (303) 391-5777 and Senator Bennett's office at (303) 455-7600.

You are solely responsible for the checking on the status of your file prior to the application submission **deadline of October 6, 2017.** Failure to submit a complete application package may preclude you from receiving full consideration for a nomination.

Call Brian McCain at (719) 542-1073 or e-mail him at Brian.McCain@mail.house.gov with "Academy Application File Status Request" in the subject line to check on the status of your file.

UNITED STATES SERVICE ACADEMY NOMINATION APPLICATION
Congressman Scott Tipton
Colorado 3rd District

Please type or print:

1. PERSONAL INFORMATION

Name: _____
Last Name First Name Middle Initial

Legal Address:_____
Street Apt./ Box #

_____
City County State Zip Code

Telephone #: Home: (____)_____ Mobile: (_____)_____

E-mail Address:_____

Date of Birth:_____ Social Security #_____-_____-_____
MM/DD/YYYY

Parent(s) or Legal Guardian(s):

_____
Last First Relationship

_____
Last First Relationship

High School:_____ Graduation Date:_____

Guidance Counselor:_____ Phone #:(_____)_____

2. ACADEMY PREFERENCE

Please rank the academy of your choice according to preference, with (1) being your first choice. This information is used solely for the purpose of determining nominations. **Insert a (0) for any academy you are not interested in attending.**

_____ Air Force Academy _____ Merchant Marine Academy

_____ West Point (Army) _____ Naval Academy

3. HIGH SCHOOL ATHLETICS

Sport	Participated	Letter	Captain	Office Use Only
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
	9 10 11 12	9 10 11 12	9 10 11 12	
				Total Score

4. EXTRA-CURRICULAR ACTIVITIES /COMMUNITY SERVICE / VOLUNTEER AFFILIATIONS

Organization	# of Years	Leadership Positions	Office Use Only
			Total Score

5. SCHOLASTIC / ATHLETIC / VOLUNTEER AWARDS AND HONORS

I. _____
II. _____
III. _____
IV. _____
V. _____
VI. _____
VII. _____
VIII. _____

Total Score

6. WORK EXPERIENCE

Are you employed? Yes: _____ No: _____

If yes, name of employer:_____

Position:_____

Hours per week? After School:_____ Summer:___

What has working while attending high school taught you that will contribute to your success at a military academy?

_____
_____
_____
_____
_____

7. ADDITIONAL INFORMATION

Please list any additional information or comments below. You may attach a separate sheet if necessary. Do not repeat any information provided in your personal letter to Congressman Tipton.

_____
_____
_____
_____
_____

CERTIFICATION & AUTHORIZATION FOR RELEASE OF INFORMATION

I certify that my legal residence is within the boundaries of Colorado's Third Congressional District. I also certify that I have read, understand, and meet all of the requirements to attend a United States Service Academy and am eligible to receive a Congressional Nomination to those institutions.

I understand that it is **solely my responsibility to confirm that status of my file during this process**, and that failure to submit all the necessary information to Congressman Tipton's office by **October 6, 2017** may preclude me from being fully considered for a nomination.

I release this information to the office of Congressman Scott Tipton for the sole purpose of its use in the selection of Nominees to the Service Academies. Use of this information for any other purpose is strictly prohibited. Should I receive a nomination, I authorize Congressman Tipton to release my name as a Nominee to the press.

Signature (applicant):_____ Date:_____

Signature (parent/guardian):_____ Date: _____

UNITED STATES SERVICE ACADEMY RECOMMENDATION FORM
CONGRESSMAN SCOTT TIPTON (CO-03)

Name of Applicant:_____
Last First Middle

Person Writing Recommendation:_____

Address:_____
Street City/State Zip

Telephone #: (___)_____ E-mail:_____

Relationship to Applicant:_____

How long have you known the applicant?_____

Title:_____

Signature:_____ Date:_____

Any information provided by you is confidential and only reviewed by employees of Congressman Tipton. Please provide a one page-maximum letter that paints a picture of the Applicant's integrity, respect for authority, maturity, ability to lead and work with others, ability to work under pressure, ability to adapt to new situations, and ability to finished tasks unsupervised. Note any circumstances that might enhance or impair this student's performance at an academy.

Please return this form, along with your letter, so it arrives in this office prior to OCTOBER 6, 2017 to:
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